



THE SCHOOLHOUSE

Parent and Community Member Handbook

The Schoolhouse Learning Center
8 Catkin Drive
So. Burlington, VT 05403
802-658-4164

www.theschoolhousevt.org

(revised 8/11)

5 Core Concepts...

The following core concepts are the underlying values of the Schoolhouse. These concepts are woven throughout life at school.

- Trust
- Sharing
- Responsibility
- Respect
- Belonging

Educational Values...

The Schoolhouse program is based on the following educational values:

- To promote academic excellence for each child.
- To provide individualized attention to the learning needs of each child.
- To honor the individual learning style of each child as the most appropriate mode of learning for him or her.
- To support and enhance each child's joy in learning, in active inquiry, in skills mastery and in aesthetic expression.
- To actively support the development of each child's ability to self-direct and self-regulate her or his own learning.
- To actively support the development of each child's ability to learn through cooperation and collaboration with others.

About this Handbook...

This handbook is intended to provide information about the practicalities of the school and the school day that may help a community member better understand some of the Schoolhouse's policies, activities and quirks.

SOME OF THE NUTS AND BOLTS

What to Bring...

Shoes and Clothes

Each child will have a “take home” cubby in the entryway in which to hang coats, book bags, extra clothes, etc. These are assigned to students prior to the beginning of the school year.

Shoes: In order to protect our floors and our gym, we ask the children to change out of their (often mucky) “outdoor” shoes when they enter the building and that they wear shoes with non-marking soles for gym class.

Therefore, we ask each child to have at least 2 pairs of shoes – one for outdoors and one (if non-marking) for gym. Many children (for fashion or comfort reasons) choose to have 3 pairs of shoes: inside shoes, outside shoes and gym. All shoes must have backs for safety reasons.

Clothes: Your child should be dressed for an active day that includes at least one recess period outside (weather permitting). Children will need boots, raincoats, rain pants, winter coats, snow pants, hats, mittens and scarves as the season dictates.

Each child needs to have an **extra set** of seasonally appropriate clothes in their take-home cubby (including underwear and socks).

Label all items with your child’s name and check your child’s cubby periodically for wet clothes.

Lunch and Snack

Children should bring their lunches, including a drink and a mid-morning snack (if desired) each day. No glass bottles please. Families can purchase pizza one day a week and milk daily. You will receive information about milk and pizza once school starts.

Please provide your child with a water bottle, especially during hot weather.

What NOT to Bring...

Toy (or real) weapons: The Schoolhouse is a weapon-free school. Children should not bring toys or other representations of knives, swords, guns, etc.

Nuts: The Schoolhouse tailors its “nut free” policy to the allergy needs of the currently enrolled student body. Please read food labels carefully before packing

your child's lunch or preparing food for community events to be sure you are in compliance with the current policy (which will be posted around the school, too)

As of this writing, the Schoolhouse is **TREE NUT AND SUNFLOWER FREE**. Peanuts and peanut butter are ok.

NO walnuts, almonds, pistachios, coconut, pecans, pine nuts, cashews, hazelnuts, etc. NO sunflower seeds or sunflower butter, etc

We will notify community members if this we need to revise the policy to keep our students safe and healthy.

Sweets and Soda: The Schoolhouse asks families not to send their children with candy, gum, soda, and excessive sweets – except in the event, of course, of your child's birthday (see below).

Drop Off and Pick Up...

Please notify the school if your child will be absent or if you are unexpectedly delayed.

Please come into the building to drop off and pick up your child(ren).

Drop Off: The building is open for dropping off your child/ren at 8:15 am. Morning circle starts at 8:30. If you arrive earlier, please plan to stay with your child/ren until 8:15. The teachers need that early morning time to settle in, and they appreciate our cooperation.

Pick Up: The school day ends at 2:45 pm. Please plan to arrive by this time each day. If you arrive after 3:00 your child/ren will join the Afterschool program and you will be charged the drop fee.

Parents must provide a list of individuals who have permission to pick their child(ren) up. This "Ride Permission" form is part of your registration packet and should be submitted to the school at the beginning of the school year.

If you make plans for someone who is not on your list to transport your child on a given day, you must fill out a Ride Permission Form or leave a note indicating that you have authorized this pick up. Please complete the form (located in a folder on the wall in the office) and leave it in the folder and let your child's teacher know about the change. It is also important that you inform your child about pick-up plans!

If your child is involved in a regular carpool, it can help to post a copy of the schedule in his/her take-home cubby.

A child who is not picked up by 3:00 PM will join Afterschool until the ride arrives. You will be charged the current rate for afterschool drops.

Parking...

Please park only in designated parking areas. NO PARKING is allowed in the area around the island and directly in front of the school area fire lanes. Overflow parking is available in the back lot. **For safety, please do not leave children unattended in the parking lot. Driving slowly (5 mph!) in and out of the school lot is necessary both for safety and to protect the integrity of the gravel drive.**

A Typical Day...

8:15 – 8:30	Drop-Off
8:30	Morning Circle – Attendance, announcements
8:40 – 10:30	Academic Instruction, gym
10:30 – 11:00	All School Morning Recess
11:00 – 11:30	Academic Instruction, gym
11:30 – 12:00	Quiet Reading/ Reading Partners
12:00 – 12:30	Lunch
12:30-1:00	Recess for Alphas, Taus, Omegas
1:00 – 2:00	Short Courses/Current Events/Music/Foreign Language, etc.
2:00-2:15	Job Time
2:15 – 2:45	Classroom Circles
2:45	School-wide Closing Circle, Announcements, Dismissal, & Pick-up
2:45 – 5:30	Afterschool

Opening and Closing Circles: Each day begins and ends with an all-school circle. These circles provide opportunities for teachers to take attendance, to share information and stories, and to acknowledge accomplishments and birthdays. We welcome parents, siblings, caregivers, friends and extended family members to join in these circles (8:30 a.m. and 2:45 p.m.).

Recess: Because we believe strongly in the value of unstructured play, we provide two recesses daily. As long it is not below zero or raining, at least one recess will be outside. During the depth of winter, we have an “inside recess” in the afternoon.

Jobs and Job Partners: Each student takes responsibility for maintaining the space around them by doing jobs each day. We pair older students with younger students as job partners. Besides doing daily jobs together, older job partners are

responsible for making sure younger job partners are ready for recess each day.

Reading Partners: Generally, older students are paired with younger students as reading partners weekly. Older students both read to younger partners and (and when appropriate,) listen to younger students read to them. They may also do interactive language arts activities together.

Afterschool...

The Afterschool program runs from 2:45- 5:30 pm daily. You may either contract for regular afterschool services or sign your child up as a periodic drop-in on a space available basis (for which you can sign up on the "drop calendar" located on the bulletin board next to the family mailboxes). Your registration packet contains the regular Afterschool enrollment form.

Playdays/Half days...

On the days of teacher in-service and parent-teacher conferences when the school day ends at noon, the Afterschool program runs playdays to provide parents with a familiar, affordable childcare option.

School Schedule/Snow Days...

As a general rule, the Schoolhouse follows the South Burlington School District's calendar for vacations, holidays, teacher in-service days and closings due to inclement weather. Check the Schoolhouse website (www.thechoolhousevt.org) for notices of closure, and tune in to local radio and television stations or websites including <http://corp.sover.net/schoolclosings/> for weather related announcements. A phone tree will also be initiated in the case of a school closure.

Field Trips...

From time to time, classes (or the whole school) will go on field trips. The trips will be announced via the school listserv, email, the website or memos that are distributed in parent mailboxes. Children must have a signed field trip permission form on file. This form is part of the registration packet and should be submitted on the first day of school.

Teachers and parents plan the trips, and parents provide transportation and chaperoning. The State of Vermont requires all children under 8 years old to use car seats; *it is important to remember to leave your child's car seat at school on the day of a trip.*

Any parent who drives on field trips must submit the Driver Qualification form that is included with your registration packet.

Birthdays...

Children are honored in the morning circle with the Schoolhouse birthday song and

may bring in a birthday treat from home to share with the entire school. Treats are distributed at lunchtime and should be easy to serve in individual portions. Note: Parents of children with allergies and other dietary restrictions often keep sweet treats in the cabinet or freezer (marked for their child) so that the child still gets a birthday treat.

In the past, some families have chosen to donate books to the library in honor of their child's birthday. You may choose to donate one of your child's favorite titles, or if you need suggestions, ask your child's teacher for a wish list.

Classrooms...

Children are organized into multi-age classroom groups based on their developmental levels: **Alpha** (for beginning), **Tau** (for transition), **Omega** (for ending) and **Sage** (for wise ones). The number of classrooms varies depending on enrollment levels.

What does *THAT* mean (a brief glossary)...

In its over 40 years of existence, the Schoolhouse has developed certain words and phrases that may not be familiar to those who are new to the community. The glossary below provides explanations for some of the more commonly used terms.

- **Tia** – the call to line up at the end of recess
- **Pack it in** – heard at lunch when kids are given permission to leave their tables and throw away their trash.
- **Clear Away** – heard in classrooms and during recess to indicate that it is time to put materials back where they belong.
- **Open Choice** – classroom time when students have a chance to do activities of their own choosing
- **Take Home Cubby** – the cubby in the hallway where children leave their coats, "outside shoes," and work that is headed home; should not be confused with work cubby.
- **Work Cubby** – the cubby a student's classroom where they keep the work in progress
- **Site words** – spelling words (especially those that cannot easily be sounded out) that students practice as part of their plan
- Alpha
- **Job Partner** – the pairing of a younger and older student to do specified clean up tasks during job time in the afternoons. Older job partners also take responsibility for helping younger job partners get ready to go outside for recess.
- **"Drop"**—the name for intermittent, as-needed attendance at afterschool (on a space-available basis); parents should sign their children up on the "drop calendar" located near the mailboxes.

- **“Drop Calendar”**—see above under “drop”
- **SH Birthday song** – the longest medley of birthday songs you will ever hear, sung in morning circle to recognize birthdays
- **“Fran’s room”** – the name sometimes used for the 4th classroom; it is named for long-time Schoolhouse faculty member Fran Huntoon whose class met in there.

WHAT GOES ON IN A YEAR

A school year calendar with important dates, short course sessions, and school themes is available on the school website at www.theschoolhousevt.org.

Key Annual Events...

Late August/Early September: Set Up Day and Opening Picnic

September: Hidden Worlds Display

September/October: Classroom Potlucks

In September, an all-school picnic celebrates the beginning of the year. Each class also organizes its own class dinner in the early fall.

October: Halloween

The afterschool program (with parent support) hosts an all-school Halloween party. Children change into costumes, play games, and share treats. Note: In keeping with the Schoolhouse no-weapons policy, costumes may not include weapons (or the weapons should be left at home).

November: Science Display

December: Kwanzaa Ceremony

The whole school participates in this African-American holiday celebration complete with music and Kwanzaa projects centered on the family. Families bring in food to share after the ceremony. The food can be something from your family heritage or a traditional food you eat at this time of year.

January – February: Play

The entire school participates in the Schoolhouse play, which reflects the year’s cultural theme. Students are invited to audition for a range of parts, appropriate to their age. Parents are encouraged to help with directing, choreography, scenery, props, costumes, make-up, lighting, sound, and cleanup. Families bring in food to share after the play to help celebrate the effort.

February: Valentine’s Day

Children are invited to give a token gift or card and have the choice of giving them to a) only the teachers or b) everyone at the school. **No one is required to participate.** Detailed information will be given out before February 14th.

April: Cultural Display

June: Camping Trip

Students spend the day frolicking and playing, supervised by the teachers and

families join in either for the whole day or in the late afternoon for dinner, a talent show and overnight. Parents and their children will be asked to sign up to help with making meals or cleaning up; sign-ups for these activities will be made available a week before the trip.

June: Art Display and Closing Ceremony

A beautiful end to the school year -- graduation and goodbyes for some, and a sense of completion for all. The ceremony includes musical performances and hugs for all! Extended families are welcome

June: Cleaning Day

All parents are expected to participate for at least 2 hours.

Themes...

Each year incorporates an overall theme, a science theme, and a cultural theme. These themes provide a framework for learning throughout the year and manifest as school-wide displays, a play, and some short courses.

Displays...

Displays, which provide an opportunity for students to demonstrate what they have learned, are an important and much-anticipated part of student life at the Schoolhouse. Each display is the culmination of weeks of research, work and thought in a particular area. Displays generally start with a story, presentation or song, led by one of the teachers. Children then station themselves at their work to explain and discuss their individual topic with parents and visitors. Displays last about one hour.

Displays give students an opportunity to share their knowledge with others. Each display incorporates written work, visual arts, and three-dimensional representations.

- The school year opens with the **"Hidden Worlds" display**. Each child develops a story in a hidden "fantasy" world and writes, draws, and creates a 3-dimensional representation of their hidden world.
- The **Science Display** occurs in November. Each child selects a topic from the year's theme and prepares written and representational depictions of their research.
- Spring ushers in an all-school study of a particular culture, which is capped off with the **Cultural Display**.
- An **Art Display** is held on the last day of school. Student artwork in many mediums is on display throughout the school for viewing after the closing ceremony.

Most of the work for displays happens during the school day. Parents should expect to help their children with finding age-appropriate sources for their research and for developing the 3-dimensional models/demonstrations for their displays (while still encouraging them to complete their projects as independently as possible). Children should bring their models/demonstrations into school during the week of the display.

Older students play a leadership role on display days by organizing and setting up the exhibits for the entire school, including figuring out a flow that is appropriate to the topic studied (ie thinking about how each child's topic relates to the other and group them appropriately)

PARENTS AND THE SCHOOL

One thing that has set the Schoolhouse apart from other schools is the way in which it welcomes the participation of families in its daily rituals. The entire community – children, teachers and parents -- is enriched through these shared experiences and we benefit from the contributions and expertise of all members of our community.

How parents get information...

The hallway leading to the administrative office is where you will find: school calendar, community and board meeting minutes, Short Course sign- up sheet, meeting schedules, sign ups for events, the Afterschool drop calendar, etc. Please check your mailboxes and attend to the bulletin boards daily.

Mailboxes: Each family has a mailbox in the hall. Two-household families have two mailboxes. Mailboxes are to be used and checked by *adults*, as they sometimes contain sensitive information.

Email and the Website: Important information is also dispersed via email and the Schoolhouse Website. Please let us know if you do not have reliable, regular internet access so that we can find an alternate communication method.

Phone Tree: We use the phone tree to quickly disseminate important, time-sensitive information that needs to be reliably and quickly relayed to families (e.g., snow days, health issues, emergency meetings). You will receive a copy of the phone tree within the first month of school.

When you receive a call as part of the phone tree, you are expected to pass the message to the next person on the list – who will then relay the same message to the next family. It is important to remember that **if you cannot reach a person directly on the phone tree (e.g. no answer, busy, left message) you must continue down the line until you reach an actual human being.**

Parent and Staff Directory: Within the first month of school, parents receive a parent and staff directory, which includes names, addresses, phone numbers, and e-mails of all community members. While you may contact a teacher at home, it is best to speak to a teacher at the beginning of the year to agree on the best means of communication between you.

Community meetings occur periodically throughout the year to discuss larger issues, share information, make announcements and socialize. We make every

effort to provide childcare at community meetings

Parent/Teacher Communication...

Communication is the key to partnership between parents and teachers. To facilitate this exchange of information we use the following strategies:

Parent-teacher conferences are held twice a year. At these conferences, teachers share their observations and insights regarding a child's academic and social-emotional development. Teachers are available for brief discussions before and after school; longer meetings, however, should be scheduled.

Class blogs: Teachers who maintain a class blog will email login information to parents.

Parents are invited and welcome to regularly visit the classrooms, to join in classroom circles, and to help out, especially when students are preparing for displays.

If you have concerns...

If you have concerns about any aspect of your child's experience at the Schoolhouse or have an issue with a staff member, you are encouraged to first discuss the issue directly with your child's teacher or the staff member involved. It is most helpful to discuss issues soon after they arise.

If you want support preparing for a difficult conversation or just need a sounding board, you can speak with another staff member or the Head of School. It is fine to ask another staff member to join into a meeting to provide support or mediation.

If the issue is not resolved to your satisfaction, you should bring your concern to the Head of School. Even if you are satisfied with the resolution, you may want to bring your concern to the Head of School to have it documented in our records. If you are not satisfied with the resolution provided by the Head of School, you may bring your concern to the Chair of the Board of Directors.

Staff members will be informed of any complaints recorded, and will be given the opportunity to record their own perspective.

Opportunities for parent involvement...

- Supervising lunch
- Picking up milk and/or pizza
- Creating special interest clubs (i.e. Girls on the Run, drama, chess)
- Supervising Recess
- Attending Recruitment Evenings

- Making costumes and scenery for the play
- Planting trees and bulbs
- Doing building repairs and maintenance
- Being reading partners
- Providing support for children doing research
- Driving for field trips
- Gardening
- Sharing hobbies and expertise
- Teaching Short Courses

Short Courses...

Parents and teachers provide a portion of the afternoon curriculum by offering short courses on a variety of topics. All parents are invited and encouraged to teach a short course, *though this is not required*.

Short courses provide kids with unique exposure to a variety of subjects. Short courses also allow parents and kids to get to know one another better and provide children with access to diverse resources and a larger community of caring adults.

Students have a chance to exercise personal choice in selecting their short courses as well as learn to accept the disappointment of not getting their first choice (because of the limited number of slots available in each course).

The school year is divided into five short course sessions, and each short course meets one hour per week for five consecutive weeks. Each course will have 7 or 8 students of varying ages. It is possible to request a specific age range if your topic is more suitable for a certain age. Parents can teach individually, partner with another parent, or arrange to contract a student/friend/community member to teach for them. The content and activities of a short course are at the discretion of the parent and teacher. You will have a chance to sign up for a short course session during registration.

Upon request, teachers will offer a "How to Teach a Short Course" workshop at the beginning of the school year. Teachers also are available to give guidance about successful short course strategies.

The following general guidelines, however, may be useful in designing a short course:

1. Include a combination of direct instruction and activities in each session.
2. Work toward a final product or production.
3. Give specific instructions.
4. Encourage quality work.
5. Keep in mind the age variation of the group
6. Unless you are doing a cooking short course or you are incorporating food into your

course (ie if you are studying England, you could have tea and scones), it is not appropriate to bring food to the short course.

One staff member acts the "manager" during each short course session and is available to help if issues arise while you are teaching. A "visit to the manager" can often go a long way to settle a hyped-up or recalcitrant student

Past short course topics have included:

Architecture	South American Culture	Cooking
Electricity	Graphic Design	Drawing from Nature
Woodworking	Robotics	Puppetry
Poetry	Color Study	Baseball
Skating	Set design and construction	Soccer
Hockey	Kickball	Yoga
Insects	Making Teddy Bears	Dance

Enrollment Contract...

Before the year begins, every family will sign an enrollment contract that outlines tuition responsibilities, withdrawal, parent obligations, etc. These contracts are binding as signed. **Space will not be held for a student until the contract is signed and students may not start the school year without a signed contract.**

Under the following circumstances a family may break its contract:

- Forced, unforeseen move to another location (not simply a personal choice to move)
- Serious illness of child where finishing school is not possible
- Death of the responsible parent whose name is on the contract.
- Mutual decision of teachers, parents, and staff that school situation is not working for the child/family.

Withdrawal: In the event of withdrawal during the school year, the full outstanding tuition and fundraising balance (equal to the buyout of the Spring Brunch Bag fundraiser) becomes immediately payable unless a majority of the school's Board of Directors votes to reduce or eliminate the family's financial obligation.

Families are permitted an initial trial period of four (4) weeks to determine whether it is in the best interests of the child and the school for the child to attend The Schoolhouse. If during the initial trial period either the child's family or The Schoolhouse determine that the child's continued attendance is not in the best interests of the child and/or The Schoolhouse, then the child may withdraw and the total tuition obligation will be

adjusted to equal the non-refundable tuition deposit plus the August and September payments.

The school's **Re-enrollment Timeline** is as follows:

- **January 25th**: Registration due for the next school year, including a non-refundable deposit that is applied to the next year's tuition.
- **March 1st**: The signed, final enrollment contract is due.
- **June 1st**: The remainder of the deposit is due.

Early re-enrollment and enrollment of entering siblings, helps us in the following ways:

- Gives us the number of returning students and siblings
- Helps us in preparing the budget
- Assists in teacher contract negotiations
- Gives us a clear number and distribution of slots available to new families.
- Assists us in giving new parents a clear date by which to expect admissions decisions.

We ask your assistance in meeting our enrollment deadlines.

Tuition and Afterschool payments...

The Board of Directors sets tuition levels as part of passing the annual budget with a goal of determining the following year's tuition by January 1. The first payment of one month's tuition, minus any deposits, is due June 1 of the preceding school year. Tuition is paid in monthly installments for eleven months. Tuition received after the tenth of the month will be assessed a \$25 late fee. The treasurer may suspend the late fee under extenuating circumstances; however, in no case may it be forgiven more than twice in a given year.

Families receive a monthly invoice for Schoolhouse and Afterschool tuition and other incidental expenses. Families are asked to use either direct withdrawal from a bank account or have a credit card on file with the school for payment on the first of each month. Families who need an arrangement that is different from those listed above must get approval from the Head of School or the Treasurer. Any alternative payment plan will be put in writing and available to the school Treasurer.

Note: For your safety, ONLY leave payments in the "tuition" folder on the office wall. Do not leave checks or cash in the administrator's mailbox or on the office desks.

Financial Aid...

Since its founding, the Schoolhouse has maintained a commitment to economic diversity. To this end, we provide partial financial aid based on the need and the number of families applying. A committee of the teachers makes financial aid decisions following an application process each fall. Scholarship applications can be accessed online at www.factstuitionaid.com. Since families will need scholarship award

information in January, they may apply for scholarship using the previous year's W-2s and the completed tax return for the year prior to that.

Our spring and fall fundraising efforts directly support our financial aid program. Our community is committed to raising the equivalent of one full tuition for every 15 students enrolled in the school.

Parent Obligations...

Set Up and Clean Up Days: As part of the enrollment contract, families are required to provide 4 hours (2 hours per one-parent family) to help set the school up in the beginning of the year and clean up and pack the school at the end of the year. Families who choose not to fulfill this requirement will be assessed a \$50 per hour fee.

Fundraising: Fundraising is essential to ensuring that the school is able to maintain its commitment to financial aid and to supporting core school activities. As part of the enrollment contract, families are required to participate in the fall and spring fundraisers. Tasks for the fall fundraising activities will be clarified once school starts. For the wildly popular spring brunch bag fundraiser (in which the SH sells and delivers Mother's Day treats – croissants, chocolates, cheese, and flowers – to homes throughout Chittenden County), each 2-parent family is required to sell 14 bags and each 1-parent family must sell 7 bags to friends, colleagues, or family members. Each parent is also obligated to serve on a brunch bag "task committee" (e.g., determining delivery routes, assembling and wrapping cheese or chocolates, or putting together Brunch Bags) and must participate in delivering brunch bags on Mother's Day morning.

In lieu of selling brunch bags, a family may elect to buy out of the fundraiser. Buyout is \$280 for two-parent families or \$140 for one-parent families and must be paid prior to April 24.

Board of Directors

The Board of Directors has the ultimate responsibility for school governance and for ensuring its financial health. Parents, alumni, staff and community members comprise the board. The Board meets once a month and meetings are open to all community members. Minutes are available in the office.

Directors are elected by the community at the spring annual meeting. Should there be openings during the year, the Board of Directors may fill them – this gives the Board a chance to address Board attrition in a timely fashion and allows new families an opportunity to be voted onto the board.

Accidents and Emergencies...

Every attempt will be made to notify parents of serious accidents and emergencies. Please be sure that your emergency contact information is current. In the forms

included in the registration packet, parents are asked to authorize SH staff to accompany a child to an appropriate hospital in the case of an emergency, and to authorize hospital staff to admit and administer treatment to the child in the absence of a parent or guardian.

Reporting Physical or Sexual Abuse or Neglect...

The Schoolhouse has a clear, legal procedure for addressing issues of physical and sexual abuse and neglect. We are mandated by Vermont State Law to report within 24 hours any actual or suspected physical or sexual abuse or neglect to the Department of Social and Rehabilitative Services. SRS then determines whether to investigate the situation. As a faculty and staff, we maintain confidentiality on all of these issues and work carefully with the children, families, and therapists or agencies involved.

Health and Wellness Policies...

Sick Children

- Children are not allowed in school with **temperatures of 100 degrees or over** and they should stay home 24 hours after the temperature has gone down (i.e. below 100 degrees). Children at school with temperatures of 100 or more will be sent home. Parents should come or make arrangements for their child to be picked up **immediately**.
- Any child with suspected **strep throat** should be kept at home until a throat culture is obtained. If positive, the child should be medicated for 24 hours before returning to class.
- In general, children with any **contagious disease** cannot return to school until they are no longer contagious. Specifically:
 - Chickenpox: until all lesions are scabbed
 - Mumps: at least one week after appearance of symptoms
 - Measles: at least four days after appearance of rash
 - Impetigo: 24 hours after lesions stop draining or 24 hours after antibiotics are started.

Head Lice: Any child found to have head lice or nits shall be sent home and should not return to school until treated and all nits and lice are removed. Anyone who finds lice while at home should call a teacher right away.

Medications: Medications, including homeopathic and over-the-counter drugs, may be given in school by a teacher only by specific request and with specific instructions signed by the parent/guardian. Prescription medication must be in its original bottle.

Other School Policies...

As a licensed independent school, the laws of the State of Vermont govern the Schoolhouse. The following policies are available for your review in the Schoolhouse

Office:

1. Hazing Policy
2. Student Harassment Prevention Policy
3. Student Substance Abuse Policy
4. Student Substance Abuse Administrative Procedures
5. Narcotic Drug, Prescription Drug, and Alcohol Policy for employees
6. Dangerous Weapons and Devices in School
7. Sexual Harassment Policy
8. Criminal Records Check
9. Child's Immunization Certificate and School Immunization Exemption Form
10. Statutes relating to Approved Independent Schools and Distance Learning Schools